

UNADOPTED

UPTON BISHOP PARISH COUNCIL

Minutes of the Meeting held on Monday 3rd October 2011
In The Millenium Hall, Upton Bishop at 7.30pm

Present:

Cllr Robert Wallbridge, Chairman
Cllr Tony Chudziak
Cllr Alexandra Pokorney
Cllr Tim Shenton

No parishioners in Attendance

Minute Item		Action
1	Open Discussion for Local Residents to raise local issues	
1.1	None	
2	Apologies	
2.1	Cllrs Patrick Bailey, Barry Durkin and Diana Forrester	
3	Declarations of Interest	
3.1	None	
4	Minutes of the Meeting Held on 5th September 2011	
4.1	These were accepted without change and duly signed by the Chairman.	
5	Appointment of Parish Clerk	
5.1	Sarah Lawrence was confirmed as the new Parish Clerk. She would take over her duties over the period of the coming month and would be fully in post for the November meeting.	
6	Report by County Councillor Barry Durkin	
6.1	Not present.	
7	Community Support Officer's Report	
7.1	Not present.	
8	Additional Councillors	
8.1	Cllr Wallbridge confirmed that he had spoken at length with Fiona Manns, who lives in Phocle Green, regarding her being co-opted onto the Parish Council. He reported that Fiona was very amenable to the idea and would attend the November meeting.	
9	Report by Highways Officer	
9.1	Cllr Shenton gave an update on his various dealings with Amey, regarding potholes and blocked drains. Some activity has taken place and he will continue to monitor.	Cllr Shenton
9.2	Cllr Wallbridge outlined details regarding PC-IRIS (Parish Council Infrastructure Reporting System), a web based system that was to be made available to Parish Councils enabling them to plot highway defects on a GIS mapping system, which would be visible to Amey. The system would start to roll out in October/November. It was agreed that the Parish Council would try to use this system when available.	
10	Hedges at Tedgewood Farm	
10.1	Cllr Shenton reported that Amey had been in contact with the owner of Tedgewood Farm concerning the dangerous state of the hedges and had been told that they were to be cut	Cllr Shenton

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back. Herefordshire Council had sent a letter to the owner stating that the agreed work was to take place within ten days. This hasn't happened and Cllr Shento will continue to monitor the situation via Amey.

11 Lengthsman's Scheme

11.1 Nothing to report.

12 Planning

12.1 DMS/112418/FH – The Old Stores, Upton Bishop, Ross-on-Wye, HR9 7TU.

Demolition of large shed and erection of double garage with pitched roof in approximately the same position. Council had no objections.

12.2 DMS/111941/F - Ridge Cottage, Upton Bishop, Ross-on-Wye, Herefordshire, HR9 7UD.

Proposed change of use of physiotherapy clinic to domestic use of log cabin. Permission GRANTED.

13 Marsh Farm Appeal

13.1 Cllr Wallbridge confirmed that the Marsh Farm Appeal had been turned down by the Inspector and made available the Inspector's Report.

14 Financial Matters

14.1 It was agreed to make the following payments:

Parish Council website payments for September - RJ Wallbridge	-	£5.99
Lengthsman invoices for August	-	£220.00
External Audit fees - Mazars	-	£162.00
Millenium Hall Rent for February to August 2011	-	£48.00

14 Correspondence

14.1 Nil

15 Chairman's Announcements

15.1 Nil

17 Councillors' Submission, including Village Events

17.1 None.

18 Items for Consideration at the Next Meeting

18.1 The Singing Stud

19 Date of the Next Meeting

19.1 Monday, November 7th 2011.

The Meeting Finished at 8:35 p.m.