

ADOPTED

**UPTON BISHOP PARISH COUNCIL**  
**Minutes of the meeting held on Monday 4<sup>th</sup> November 2013**  
**In The Millenium Hall, Upton Bishop at 7.30pm**

**Present:**

CLlr Patrick Bailey, Chairman  
CLlr Robert Wallbridge  
CLlr Tony Chudziak  
CLlr Alexandra Pokorny  
CLlr Diana Forester  
CLlr Fiona Manns  
CLlr Chloe Rusby

Minutes taken by: Sarah Lawrence (Clerk)

No Parishioners were in attendance

<b>Minute Item</b>	<b>Action</b>
<b>1</b> 1.1 <b>Open Discussion for Local Residents to Raise Local Issues</b> None Present	
<b>2</b> 2.1 <b>Apologies</b> CLlr Barry Durkin	
<b>3</b> 3.1 <b>Declarations of Interest</b> None	
<b>4</b> 4.1 <b>Minutes of the Meeting Held on Monday 7<sup>th</sup> October 2013</b> These were accepted without change and duly signed by the Chairman, CLlr Patrick Bailey	
<b>5</b> 5.1 <b>Community Support Officer Report</b> Not Present	
<b>6</b> 6.1 <b>Councillor Barry Durkin's Report</b> CLlr Barry Durkin's Report gave brief details on the following issues:- Newmarket Street Refurbishment Council Asset Sales Planning Budget 2014 Changes To Herefordshire Council's Cabinet Misinformation given a 'spokesperson' from DCLG Adoption Affordable Housing Enterprise And Culture Update NEETS Green Agenda County Hospital – MP Involvement	

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<b>7</b>		<b>Meeting Start Times</b>	
	7.1	Cllr Chloe Rusby suggested bringing the meeting start time forward to 7.00pm but it was decided to keep the time at 7.30pm	
<b>8</b>		<b>Lengthsmans Scheme</b>	
	8.1	It was requested that the Clerk contact the Lengthsman re the rain drain on the corner by the Moody Cow. Also to chase up Balfour Beauty on Hilltop bus stop issue. And the drainage issue at Lower Ryelands was also noted	Clerk
<b>9</b>		<b>Planning</b>	
	9.1	131787/F: Muddy Boots Software Ltd, HR9 7XU – Approved with conditions	
<b>10</b>		<b>Financial Matters</b>	
	10.1	The following payments were approved:- Lengthsmans invoice for October - £220.00 Clerks invoice for October - £182.40 Clerks expenses for October - £22.97 Audit Annual fee 'Grant Thornton' - £150.00	
	10.2	Clerk to chase up electronic method of payment with Lloyds Bank	Clerk
<b>11</b>		<b>Correspondance</b>	
	11.1	Nil	
<b>12</b>		<b>Chairmans Announcements</b>	
	12.1	Nil	
<b>13</b>		<b>Councillors Submissions, Including Village Events</b>	
	13.1	Nil	
<b>14</b>		<b>Items for Consideration at the Next Meeting</b>	
	14.1	It was requested that Highways be put back on the Agendal	Clerk
<b>15</b>		<b>Date of Next Meeting</b>	
	15.1	Monday 2 <sup>nd</sup> December	

**The Meeting Closed At 7.51pm**

**ADOPTED**

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