

ADOPTED

UPTON BISHOP PARISH COUNCIL
Minutes of the meeting held on Monday 6th October
In The Millenium Hall, Upton Bishop at 7.30pm

Present:

Cllr Patrick Bailey (Chairman)

Cllr Robert Wallbridge

Cllr Tony Chudziak

Cllr Fiona Manns

Cllr Chloe Rusby

Cllr Barry Durkin was also in attendance

Minutes taken by: Sarah Lawrence (Clerk)

1 Parishioner was in attendance

Minute Item	Action
1 1.1 Open Discussion for Local Residents to Raise Local Issues One parishioner was in attendance with a view to possibly joining the Parish Council	
2 2.1 Apologies Cllr Diana Forester	
3 3.1 Declarations of Interest None	
4 4.1 Minutes of the Meeting Held on Monday 4th August There was an issue with the minutes so it was agreed that they would be signed at the meeting to be held in November	Clerk
5 5.1 Councillor Barry Durkin's Report Cllr Barry Durkin's Report gave details on the following:- Lengthsmans Scheme Information Relating to Herefordshire Council Committees And Reviews Street Lighting Preparing For Winter Smallholding Review Dementia Champion Training Day	
6 6.1 Hedgerows Various hedgerows around the parish were highlighted as a problem and Cllr Patrick Bailey confirmed he would advise Clerk on full details in order to send correspondence out	Cllr Patrick Bailey
7 7.1 Lengthsmans Scheme Nothing to report	
8 8.1 Discuss Audit Report The Clerk confirmed receipt of the 'Anual Audit Report' from Grant Thornton and that copies would be sent out via email	Clerk

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9		Planning	
	9.1	142600/L Threshing Barn, Marsh Farm, HR9 7UP:- Proposed conversion and extension to barn to create residential unit. The Parish Council had no objections and have never had any objections to improving the building. Clerk to request more information on the access during and after completion. Also on the provision for the mobile home	
	9.2	Certificate of Lawfulness for Phocle Lake and 2 Birtletons These were pre approved applications but it was requested that Clerk contact Cllr Durkin on details concerning these applications	Clerk Clerk
10		Financial Matters	
	10.1	The Following Payments were approved:- Lengthsman's invoice for August & September - £440.00 Clerks expenses for August & September £52.40 UBMH Hire 03/03 – 01/09 - £38.00 Grant Thornton (Annual Audit Fee) - £150.00	
11		Correspondence	
	11.1	Nil	
12		Chairman's Announcements	
	12.1	Nil	
13		Councillors Submissions, Including Village Events	
	13.1	Nil	
14		Items for Consideration at the Next Meeting	
	14.1	Nil	
15		Date of Next Meetings	
	15.1	Monday 3 rd November I	

The Meeting Closed At 9.00pm

ADOPTED

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