

Upton Bishop Parish Council

Councillors are hereby summoned to attend the meeting of the UPTON BISHOP PARISH COUNCIL to be held on Monday 7th February 2011 at 7.30 pm in Upton Bishop Millennium Hall for the purpose of transacting the following business.

Parishioners and other interested parties are welcome to attend

Annette Steele - Clerk to the Council

AGENDA

1. Open Discussion for Local Residents to raise local issues
2. To accept apologies for absence
3. To record Declarations of Interest in items on the agenda
4. To approve the minutes of Council meeting held on 4th January 2011
5. To receive a progress report from the Clerk on actions requested in the last minutes
6. To receive a report by County Cllr Barry Durkin
7. To receive a report by Community Support Officer
8. To receive a report by Parish Footpath's Officer
9. Lengthsman's Scheme
10. To sign Clerk's contract of employment
11. Affordable Housing Survey
12. Overgrown hedge at Hill View Phocle Green
13. To consider use of farmers to grit roads during bad weather
14. Septic Tank at the Moody Cow
15. Financial Matters: To approve payments
16. To consider the following planning applications:
 - P4-DMS/103232/F-Marsh Farm, Upton Bishop HR9 7UG. Change of use of land to private gypsy and traveller caravan site comprising of four pitches each containing 1 no. mobile home and one toured. 1 no. utility block.
 - P5-DMS/103370/FH -Hopyard Cottage, Upton Bishop HR9 7UJ. Proposed single storey extension and alterations to ground floor fenestration.
17. Correspondence-FOR INFORMATION
18. Chairman's Announcements
19. Councillors' Submissions, including Village Events
20. Items for Consideration at the Next Meeting
21. To confirm the date of next meeting scheduled for March 7th 2011

Signed By The Clerk:



CONTACT DETAILS FOR THE CLERK:

PHONE-01989 563100 BETWEEN 9.00AM AND 5.00PM WEEKDAYS

IN WRITING TO: Mrs A Steele, May House, Mill Orchard, Weston-Under-Penyard, Ross-on-Wye, HR9 7PE

E-MAIL: aesteele1@gmail.com

VIA THE WEBSITE: www.uptonbishop.org

Upton Bishop Parish Council

Councillors are hereby summoned to attend the meeting of the UPTON BISHOP PARISH COUNCIL to be held on Monday 7th March 2011 at 7.30 pm in Upton Bishop Millennium Hall for the purpose of transacting the following business.

Parishioners and other interested parties are welcome to attend

Annette Steele - Clerk to the Council

AGENDA

1. Open Discussion for Local Residents to raise local issues
2. To accept apologies for absence
3. To record Declarations of Interest in items on the agenda
4. To approve the minutes of Council meeting held on 7th February 2011
5. To receive a progress report from the Clerk on actions requested in the last minutes
6. To receive a report by County Cllr Barry Durkin
7. To receive a report by Community Support Officer
8. To receive a report by Parish Footpath's Officer
9. To sign Clerk's contract of employment
10. To consider date for Annual Parish Meeting
11. Council re-elections May 2011
12. Lengthsman's Scheme-Contract 2011/12
13. Highways Matters
14. To consider use of farmers to grit roads during bad weather
15. Financial Matters: To approve payments
16. To consider the following planning applications:
P6-DMS/110233/FH-The Old Vicarage, Church Road, Upton Bishop HR9 7UL. Proposed single storey extension.
17. Correspondence-FOR INFORMATION
18. Chairman's Announcements
19. Councillors' Submissions, including Village Events
20. Items for Consideration at the Next Meeting
21. To confirm the date of next meeting scheduled for April 4th 2011

Signed By The Clerk:



CONTACT DETAILS FOR THE CLERK:

PHONE-01989 563100 BETWEEN 9.00AM AND 5.00PM WEEKDAYS

IN WRITING TO: Mrs A Steele, May House, Mill Orchard, Weston-Under-Penyard, Ross-on-Wye, HR9 7PE

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Upton Bishop Parish Council

Councillors are hereby summoned to attend the meeting of the UPTON BISHOP PARISH COUNCIL to be held on Monday 4th April 2011 at 7.00 pm in Upton Bishop Millennium Hall for the purpose of transacting the following business.

Parishioners and other interested parties are welcome to attend

Annette Steele - Clerk to the Council

AGENDA

1. Open Discussion for Local Residents to raise local issues
2. To accept apologies for absence
3. To record Declarations of Interest in items on the agenda
4. To approve the minutes of Council meeting held on 7th March 2011
5. To receive a progress report from the Clerk on actions requested in the last minutes
6. To receive a report by Cllr Barry Durkin
7. To receive a report by Community Support Officer
8. To receive a report by Parish Footpath's Officer
9. To change the date of the next meeting due to Election
10. Update re PAYE for Parish Clerk
11. Update re Marsh Farm Appeal
12. Lengthsman's Scheme
13. Highways Matters including considering appointment of Highways Officer
14. Financial Matters: To approve payments
15. To consider the following planning applications:
 - P7-DMS/110415/F-The Fruit Farm, Upton Bishop, HR9 7UD. Agricultural workers dwelling.
 - P8-DMS/110507/FH-Ryelands, Upton Bishop HR9 7TU. Detached single storey building containing swimming pool & gym.
16. Correspondence-FOR INFORMATION
17. Chairman's Announcements
18. Councillors' Submissions, including Village Events
19. Items for Consideration at the Next Meeting
20. To confirm the date of next meeting

Signed By The Clerk:



CONTACT DETAILS FOR THE CLERK:

PHONE-01989 563100 BETWEEN 9.00AM AND 5.00PM WEEKDAYS

IN WRITING TO: Mrs A Steele, May House, Mill Orchard, Weston-Under-Penyard, Ross-on-Wye, HR9 7PE

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Councillors and Residents are invited to attend
UPTON BISHOP ANNUAL ASSEMBLY MEETING 2011
UPTON BISHOP MILLENNIUM HALL
MONDAY 4TH APRIL 2011 at 7.30 pm

AGENDA

1. To accept apologies for absence
2. To approve the minutes of the Assembly meeting held on 4th May 2010
3. To receive Upton Bishop Parish Council Report
Chairman-Councillor R.Wallbridge
4. To receive Upton Bishop Parish Council Financial Report
Parish Clerk-Mrs A Steele
5. To receive a report from Herefordshire Unitary District Councillor
B.Durkin
6. To receive a report from Upton Bishop Women's Institute
7. Representatives of organisations in the Parish are invited to report
8. Public Questions-Chaired by Cllr R Wallbridge

Reports and questions may be submitted to the Clerk:

CONTACT DETAILS FOR THE CLERK:
PHONE-01989 563100 BETWEEN 9.00AM AND 5.00PM WEEKDAYS
IN WRITING TO: Mrs A Steele, May House, Mill Orchard, Weston-Under-Penyard, Ross-on-Wye, HR9 7PE
E-MAIL: aesteele1@gmail.com
VIA THE WEBSITE: www.uptonbishop.org

Upton Bishop Parish Council

Councillors are hereby summoned to attend the meeting of the UPTON BISHOP PARISH COUNCIL to be held on Tuesday 3rd May 2011 at 7.30 pm in Upton Bishop Millennium Hall for the purpose of transacting the following business.

Parishioners and other interested parties are welcome to attend

Annette Steele - Clerk to the Council

AGENDA

1. Open Discussion for Local Residents to raise local issues
2. To accept apologies for absence
3. To record Declarations of Interest in items on the agenda
4. To approve the minutes of Council meeting held on 4th April 2011
5. To receive a progress report from the Clerk on actions requested in the last minutes
6. To receive a report by Cllr Barry Durkin
7. To receive a report by Community Support Officer
8. To receive a report by Parish Footpath's Officer
9. Lengthsman's Scheme
10. Website
11. Financial Matters: To approve payments
To agree accounts for 2010/11
12. To consider the following planning applications:
P9-DMS/110758/FH-Harewood Cottage, Upton Court, Upton Bishop HR9 7UN. Proposed garage & stables.
P10-DMS/110658/F-Land South side of Lyndhurst, Phocle Green, HR9 7TN. Creation of field entrance & driveway into agricultural land. (Part retrospective)
13. Correspondence-FOR INFORMATION
14. Chairman's Announcements
15. Councillors' Submissions, including Village Events
16. Items for Consideration at the Next Meeting
17. To confirm the date of the Annual General Meeting scheduled for May 16th 2011

Signed By The Clerk:



CONTACT DETAILS FOR THE CLERK:

PHONE-01989 563100 BETWEEN 9.00AM AND 5.00PM WEEKDAYS

IN WRITING TO: Mrs A Steele, May House, Mill Orchard, Weston-Under-Penyard, Ross-on-Wye, HR9 7PE

E-MAIL: aesteele1@gmail.com

VIA THE WEBSITE: www.uptonbishop.org

Upton Bishop Parish Council

Councillors are hereby summoned to attend the Extraordinary Meeting of the UPTON BISHOP PARISH COUNCIL to be held on Monday 16th May 2011 at 7.30 pm in Upton Bishop Millennium Hall for the purpose of transacting the following business.

Parishioners and other interested parties are welcome to attend

Annette Steele - Clerk to the Council

AGENDA

1. Election of a Chairman for the year 2011 to 2012
2. Councillors to Sign Declaration of Acceptance of Office
3. Election of a Vice Chairman for the year 2011 to 2012
4. To fix the amount of the chairman's allowance (Sub Section 5 of Section 15 Local Govt Act 1972)
5. To appoint members to serve on Working Parties - if any
6. To appoint representatives to other organisations - if any
7. To receive apologies for absence
8. Financial Matters: To approve payments
9. To confirm the date of the next Meeting scheduled for June 6th 2011

Signed By The Clerk:



CONTACT DETAILS FOR THE CLERK:

PHONE-01989 563100 BETWEEN 9.00AM AND 5.00PM WEEKDAYS

IN WRITING TO: Mrs A Steele, May House, Mill Orchard, Weston-Under-Penyard, Ross-on-Wye, HR9 7PE

E-MAIL: aesteele1@gmail.com

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Upton Bishop Parish Council

Councillors are hereby summoned to attend the meeting of the UPTON BISHOP PARISH COUNCIL to be held on Monday 6th June 2011 at 7.30 pm in Upton Bishop Millennium Hall for the purpose of transacting the following business.

Parishioners and other interested parties are welcome to attend

Annette Steele - Clerk to the Council

AGENDA

1. Open Discussion for Local Residents to raise local issues
2. To accept apologies for absence
3. To record Declarations of Interest in items on the agenda
4. To approve the minutes of Council meeting held on 16th May 2011
5. To consider co-option of new Councillors
6. To receive a progress report from the Clerk on actions requested in the last minutes
7. To receive a report by Cllr Barry Durkin
8. To receive a report by Community Support Officer
9. To receive a report by Parish Footpath's Officer
10. To receive a report by Highway's Officer
11. Lengthsman's Scheme
12. To consider response to Solicitors letter re minute reference
13. To consider options re payment for website
14. Financial Matters: To approve payments
15. To consider the following planning applications:
P10-DMS/110942/F-Marsh Farm, Upton Bishop HR9 7UP. Retention of farm track.
16. Correspondence-FOR INFORMATION
17. Chairman's Announcements
18. Councillors' Submissions, including Village Events
19. Items for Consideration at the Next Meeting
20. To confirm the date of the next Meeting scheduled for July 4th 2011

Signed By The Clerk:



CONTACT DETAILS FOR THE CLERK:

PHONE-01989 563100 BETWEEN 9.00AM AND 5.00PM WEEKDAYS

IN WRITING TO: Mrs A Steele, May House, Mill Orchard, Weston-Under-Penyard, Ross-on-Wye, HR9 7PE

E-MAIL: aesteele1@gmail.com

VIA THE WEBSITE: www.uptonbishop.org

Upton Bishop Parish Council

Councillors are hereby summoned to attend the meeting of the UPTON BISHOP PARISH COUNCIL to be held on Monday 4th July 2011 at 7.30 pm in Upton Bishop Millennium Hall for the purpose of transacting the following business.

Parishioners and other interested parties are welcome to attend

Annette Steele - Clerk to the Council

AGENDA

1. Open Discussion for Local Residents to raise local issues
2. To accept apologies for absence
3. To record Declarations of Interest in items on the agenda
4. To approve the minutes of Council meeting held on 6th June 2011
5. To consider co-option of new Councillors
6. To receive a report by Cllr Barry Durkin
7. To receive a report by Community Support Officer
8. To receive a report by Highway's Officer
9. Lengthsman's Scheme
10. To consider response to Solicitors letter re minute reference
11. To consider options re payment for website
12. To consider appointment of new Parish Footpaths Officer
13. Financial Matters: To approve payments
14. To consider the following planning applications:
P12-DMS/111385/FH-Coach House, Gayton, Upton Bishop HR9 7TS. Proposed construction of a car port & retaining wall.
15. Correspondence-FOR INFORMATION
16. Chairman's Announcements
17. Councillors' Submissions, including Village Events
18. Items for Consideration at the Next Meeting
19. To confirm the date of the next Meeting scheduled for August 1st 2011

Signed By The Clerk:



CONTACT DETAILS FOR THE CLERK:

PHONE-01989 563100 BETWEEN 9.00AM AND 5.00PM WEEKDAYS

IN WRITING TO: Mrs A Steele, May House, Mill Orchard, Weston-Under-Penyard, Ross-on-Wye, HR9 7PE

E-MAIL: aesteele1@gmail.com

VIA THE WEBSITE: www.uptonbishop.org

Upton Bishop Parish Council

Councillors are hereby summoned to attend the meeting of the UPTON BISHOP PARISH COUNCIL to be held on Monday 1st August 2011 at 7.30 pm in Upton Bishop Millennium Hall for the purpose of transacting the following business.

Parishioners and other interested parties are welcome to attend

AGENDA

- 1 Open Discussion for Local Residents to raise local issues
- 2 To accept apologies for absence
- 3 To record Declarations of Interest in items on the agenda
- 4 To approve the minutes of Council meeting held on 6th June 2011
- 5 To receive a progress report on actions requested in the last minutes
- 6 To receive a report by Cllr Barry Durkin
- 7 To receive a report by Community Support Officer
- 8 To discuss additional Councillors
- 9 To discuss appointment of Parish Footpaths Officer
- 10 To discuss appointment of Parish Clerk
- 11 Lengthsman's Scheme
- 12 Financial Matters: To approve payments
- 13 Correspondence-FOR INFORMATION
- 14 Chairman's Announcements
- 15 Councillors' Submissions, including Village Events
- 16 Items for Consideration at the Next Meeting
- 17 To confirm the date of next meeting

Upton Bishop Parish Council

Councillors are hereby summoned to attend the meeting of the UPTON BISHOP PARISH COUNCIL to be held on Monday 5th September 2011 at 7.30 pm in Upton Bishop Millennium Hall for the purpose of transacting the following business.

Parishioners and other interested parties are welcome to attend

AGENDA

- 1 Open Discussion for Local Residents to raise local issues
- 2 To accept apologies for absence
- 3 To record Declarations of Interest in items on the agenda
- 4 To formally approve the minutes of Council meeting held on 4th July 2011
- 5 To receive a report by Cllr Barry Durkin
- 6 To receive a report by Community Support Officer
- 7 To discuss additional Councillors
- 8 To discuss appointment of Parish Clerk
- 9 To receive a report from the Parish Highways Officer
- 10 Hedges at Tedgewood Farm
- 11 Lengthsman's Scheme
- 12 Planning:
 - a. DMS/111780/F - Upton Court, Upton Bishop, Herefordshire, HR9 7UN.
Installation of solar photovoltaic (PV) panels on two agricultural buildings. To formally register no objections as lodged with Herefordshire Council on 19th August 2011, as a result of a Parish Council vote via e-mail.
 - b. DMS/111941/F - Ridge Cottage, Upton Bishop, Ross-on-Wye, Herefordshire, HR9 7UD.
Proposed change of use of physiotherapy clinic to domestic use of log cabin.
- 13 Financial Matters:
 - a. To approve payments for:

Parish Council website payments for May, June and July - P Fray	-	£17.97
Parish Council website payment for August - RJ Wallbridge	-	£5.99
Lengthsman invoices for May, June, July	-	£660.00
 - b. Increase in hiring charges for the Millennium Hall
- 14 Correspondence-FOR INFORMATION
- 15 Chairman's Announcements
- 16 Councillors' Submissions, including Village Events
- 17 Items for Consideration at the Next Meeting
- 18 To confirm the date of next meeting

Upton Bishop Parish Council

Councillors are hereby summoned to attend the meeting of the UPTON BISHOP PARISH COUNCIL to be held on Monday 3rd October 2011 at 7.30 pm in Upton Bishop Millennium Hall for the purpose of transacting the following business.

Parishioners and other interested parties are welcome to attend

AGENDA

- 1 Open Discussion for Local Residents to raise local issues
- 2 To accept apologies for absence
- 3 To record Declarations of Interest in items on the agenda
- 4 To formally approve the minutes of Council meeting held on 5th September 2011
- 5 To discuss appointment of Parish Clerk
- 6 To receive a report by Cllr Barry Durkin
- 7 To receive a report by Community Support Officer
- 8 To discuss additional Councillors
- 9 To receive a report from the Parish Highways Officer
 - a. Hedges throughout the Parish
 - b. PC-IRIS
- 10 Hedges at Tedgewood Farm
- 11 Lengthsman's Scheme
- 12 Planning:
 - a. DMS/112418/FH – The Old Stores, Upton Bishop, Ross-on-Wye, HR9 7TU.
Demolition of large shed and erection of double garage with pitched roof in approximately the same position.
 - b. DMS/111941/F - Ridge Cottage, Upton Bishop, Ross-on-Wye, Herefordshire, HR9 7UD.
Proposed change of use of physiotherapy clinic to domestic use of log cabin. Permission GRANTED.
- 13 Marsh Farm Appeal
- 14 Financial Matters:
 - a. To approve payments for:

Parish Council website payments for September - RJ Wallbridge	-	£5.99
Lengthsman invoices for August	-	£220.00
External Audit fees - Mazars	-	£162.00
Millenium Hall Rent for February to August 2011	-	£48.00
- 15 Correspondence-FOR INFORMATION
- 16 Chairman's Announcements
- 17 Councillors' Submissions, including Village Events
- 18 Items for Consideration at the Next Meeting
- 19 To confirm the date of next meeting - Monday 7th November 2011

Upton Bishop Parish Council

Councillors are hereby summoned to attend the meeting of the UPTON BISHOP PARISH COUNCIL to be held on Monday 7th November 2011 at 7.30 pm in Upton Bishop Millennium Hall for the purpose of transacting the following business.

Parishioners and other interested parties are welcome to attend

AGENDA

- 1 Open Discussion for Local Residents to raise local issues
- 2 To accept apologies for absence
- 3 To record Declarations of Interest in items on the agenda
- 4 To formally approve the minutes of Council meeting held on 3rd October 2011
- 5 To receive a report from Cllr Barry Durkin
- 6 To receive a report from the Community Support Officer
- 7 To discuss Council appointments
- 8 To receive a report from the Parish Highways Officer
 - a. Hedges throughout the Parish
 - b. PC-IRIS – an update
- 9 Lengthsman's Scheme
- 10 Planning:
 - a. DMS/112418/FH - The Old Stores, Upton Bishop, Ross-on-Wye, HR9 7TU.
Demolition of large shed and erection of double garage with pitched roof in approximately the same position. PERMISSION GRANTED.
 - b. DMS/112621/S - Mulhampton Farm, Upton Bishop, Ross-on-Wye, HR9 7UE.
Agricultural portal frame building.
 - c. The Singing Stud.
 - d. New Planning Applications process for Parish Councils - an update.
- 11 Financial Matters:
 - a. To approve payments for:

Parish Council website payments for October - RJ Wallbridge	-	£5.99
Lengthsman invoices for September	-	£220.00
Herefordshire Council - 2011 Election Costs	-	£69.72
- 12 Correspondence-FOR INFORMATION
- 13 Chairman's Announcements
- 14 Councillors' Submissions, including Village Events
- 15 Items for Consideration at the Next Meeting
- 16 To confirm the date of next meeting - Monday 5th December 2011

Upton Bishop Parish Council

Councillors are hereby summoned to attend the meeting of the UPTON BISHOP PARISH COUNCIL to be held on Monday 5th December 2011 at 7.30 pm in Upton Bishop Millennium Hall for the purpose of transacting the following business

Parishioners and other interested parties are welcome to attend

AGENDA

- 1 Open Discussion for Local Residents to raise local issues
- 2 To accept apologies for absence
- 3 To record Declarations of Interest in items on the agenda
- 4 To formally approve the minutes of Council meeting held on 7th November 2011
- 5 To receive a report from the Community Support Officer
- 6 To receive a report from the Parish Highways Officer
- 7 Receive an update on Hedges at Tedgewood Farm
- 8 Discuss Sewerage Treatment at Powell Croft
- 9 Discuss The Parish Well
- 10 Lengthsman's Scheme
- 11 Planning:
 - a. DMS/112095/F Ashwood House, Phocle Green, Herefordshire, HR9 7TS. Proposed erection of covered agricultural storage bays
 - b. DMS113120/F Marsh Farm, Tanhouse Road, Upton Bishop, Herefordshire, HR9 7UP. Demolition of existing farmhouse and attached barn and rebuild new dwelling to match existing
 - c. DMS113121/F and DMS 113123/L Threshing Barn, Marsh Farm, Tanhouse Road, Upton Bishop, Herefordshire, HR9 7UP. Conversion of redundant barn to form new residential dwelling
- 12 Financial Matters:
 - a. To approve payments for:
Parish Council website payments for November - RJ Wallbridge - £5.99
Lengthsman invoices for November - £220.00
Clerks invoice for November - £182.40
Clerks expenses for November - £8.70
- 13 Correspondence-FOR INFORMATION
- 14 Chairman's Announcements
- 15 Councillors' Submissions, including Village Events
- 16 Items for Consideration at the Next Meeting
- 17 To confirm the date of next meeting - Monday 9th January 2012