

**Upton Bishop Parish Council**  
**Draft precept and budget**  
**Year ending 31 March 2021**

						0%	Increase in precept			
	Income & expenditure	B/forward from 19/20	C/forward to 21/22	Loan capital repayment	Add: VAT		59%	70%	100%	150%
							Receipts & payments			
Precept	8,864	-	-	-	-	8,864	14,040	15,120	17,760	22,200
VAT refund	-	640	-	-	-	640	640	640	640	640
<b>Income</b>	<b>8,864</b>	<b>640</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>9,504</b>	<b>14,680</b>	<b>15,760</b>	<b>18,400</b>	<b>22,840</b>
Salaries	5,368	-	-	-	-	5,368	5,368	5,368	5,368	5,368
Clerk's expenses	360	-	-	-	-	360	360	360	360	360
Payroll bureau	156	39	(39)	-	32	188	188	188	188	188
Highways and footpaths	3,144	512	(524)	-	-	3,132	3,132	3,132	3,132	3,132
IT costs	240	-	-	-	48	288	288	288	288	288
Subscriptions	539	-	-	-	101	640	640	640	640	640
Insurance	380	(60)	64	-	-	384	384	384	384	384
Room hire	320	60	(60)	-	-	320	320	320	320	320
Audit	96	100	(96)	-	20	120	120	120	120	120
Election	-	-	-	-	-	-	-	-	-	-
Loan repayment	540	-	-	2,898	-	3,438	3,438	3,438	3,438	3,438
<b>Total expenditure</b>	<b>11,143</b>	<b>651</b>	<b>(655)</b>	<b>2,898</b>	<b>201</b>	<b>14,238</b>	<b>14,238</b>	<b>14,238</b>	<b>14,238</b>	<b>14,238</b>
<b>Net income/(expenditure)</b>						<b>(4,734)</b>	<b>442</b>	<b>1,522</b>	<b>4,162</b>	<b>8,602</b>
Bank balances brought forward						4,580	4,580	4,580	4,580	4,580
Bank balances carried forward 31 March 2021						(154)	5,022	6,102	8,742	13,182
<b>Net income/(expenditure) 21/22</b>						<b>(5,443)</b>	<b>(267)</b>	<b>813</b>	<b>3,453</b>	<b>7,893</b>
Bank balances carried forward 31 March 2022						(5,597)	4,755	6,915	12,195	21,075
<b>Net income/(expenditure) 22/23</b>						<b>(5,720)</b>	<b>(544)</b>	<b>536</b>	<b>3,176</b>	<b>7,616</b>
Bank balances carried forward 31 March 2023						(11,317)	4,211	7,451	15,371	28,691
Estimated council tax for band D						32.91	52.13	56.14	65.94	82.43
Increase per month							1.60	1.94	2.75	4.13

**Upton Bishop Parish Council**  
**Draft budgeted income and expenditure account**  
**Year ending 31 March 2021**

	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Total	Forecast 2019/20	Budget 2019/20	Note
<b>Income</b>																
Precept	1,480	1,480	1,480	1,480	1,480	1,480	1,480	1,480	1,480	1,480	1,480	1,480	17,760	8,864	8,864	
Bank interest	-	-	-	-	-	-	-	-	-	-	-	-	-	2	-	
<b>Total general income</b>	<b>1,480</b>	<b>1,480</b>	<b>1,480</b>	<b>1,480</b>	<b>1,480</b>	<b>1,480</b>	<b>1,480</b>	<b>1,480</b>	<b>1,480</b>	<b>1,480</b>	<b>1,480</b>	<b>1,480</b>	<b>17,760</b>	<b>8,866</b>	<b>8,864</b>	
<b>Expenditure</b>																
Salaries	440	440	440	440	451	451	451	451	451	451	451	451	5,368	3,989	3,928	
Temporary clerk cover	-	-	-	-	-	-	-	-	-	-	-	-	-	1,000	1,270	
Recruitment	-	-	-	-	-	-	-	-	-	-	-	-	-	200	200	
Clerk's expenses	30	30	30	30	30	30	30	30	30	30	30	30	360	312	151	
Payroll bureau	13	13	13	13	13	13	13	13	13	13	13	13	156	109	80	
Training	-	-	-	-	-	-	-	-	-	-	-	-	-	-	180	
Highways and footpaths	262	262	262	262	262	262	262	262	262	262	262	262	3,144	3,826	3,426	
IT costs	20	20	20	20	20	20	20	20	20	20	20	20	240	744	748	
Subscriptions	77	42	42	42	42	42	42	42	42	42	42	42	539	454	503	
Insurance	30	30	32	32	32	32	32	32	32	32	32	32	380	298	358	
Room hire	20	60	20	20	20	20	20	60	20	20	20	20	320	435	313	
Audit	8	8	8	8	8	8	8	8	8	8	8	8	96	420	240	
Election	-	-	-	-	-	-	-	-	-	-	-	-	-	250	600	
Loan interest	50	50	50	45	45	45	45	45	45	40	40	40	540	654	-	
<b>Total general expenditure</b>	<b>950</b>	<b>955</b>	<b>917</b>	<b>912</b>	<b>923</b>	<b>923</b>	<b>923</b>	<b>963</b>	<b>923</b>	<b>918</b>	<b>918</b>	<b>918</b>	<b>11,143</b>	<b>12,692</b>	<b>13,197</b>	
<b>General surplus/(deficit)</b>	<b>530</b>	<b>525</b>	<b>563</b>	<b>568</b>	<b>557</b>	<b>557</b>	<b>557</b>	<b>517</b>	<b>557</b>	<b>562</b>	<b>562</b>	<b>562</b>	<b>6,617</b>	<b>(3,826)</b>	<b>(4,333)</b>	

**Upton Bishop Parish Council**  
**Draft budgeted cash flow statement**  
**Year ending 31 March 2021**

	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Total
Precept	8,880	-	-	-	-	8,880	-	-	-	-	-	-	17,760
VAT refund	-	-	640	-	-	-	-	-	-	-	-	-	640
<b>Income</b>	<b>8,880</b>	<b>-</b>	<b>640</b>	<b>-</b>	<b>-</b>	<b>8,880</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>18,400</b>
Salaries	440	440	440	440	451	451	451	451	451	451	451	451	5,368
Clerk's expenses	30	30	30	30	30	30	30	30	30	30	30	30	360
Payroll bureau	47	-	-	47	-	-	47	-	-	47	-	-	188
Highways and footpaths	256	256	262	262	262	262	262	262	262	262	262	262	3,132
IT costs	24	24	24	24	24	24	24	24	24	24	24	24	288
Subscriptions	640	-	-	-	-	-	-	-	-	-	-	-	640
Insurance	-	384	-	-	-	-	-	-	-	-	-	-	384
Room hire	60	-	-	100	-	-	60	-	-	100	-	-	320
Audit	-	-	120	-	-	-	-	-	-	-	-	-	120
<b>General expenditure</b>	<b>1,497</b>	<b>1,134</b>	<b>876</b>	<b>903</b>	<b>767</b>	<b>767</b>	<b>874</b>	<b>767</b>	<b>767</b>	<b>914</b>	<b>767</b>	<b>767</b>	<b>10,800</b>
PWB loan repayment	-	-	1,719	-	-	-	-	-	1,719	-	-	-	3,438
<b>Total expenditure</b>	<b>1,497</b>	<b>1,134</b>	<b>2,595</b>	<b>903</b>	<b>767</b>	<b>767</b>	<b>874</b>	<b>767</b>	<b>2,486</b>	<b>914</b>	<b>767</b>	<b>767</b>	<b>14,238</b>
<b>Net income/expenditure</b>	<b>7,383</b>	<b>(1,134)</b>	<b>(1,955)</b>	<b>(903)</b>	<b>(767)</b>	<b>8,113</b>	<b>(874)</b>	<b>(767)</b>	<b>(2,486)</b>	<b>(914)</b>	<b>(767)</b>	<b>(767)</b>	<b>4,162</b>
Bank balances brought forward	4,580	11,963	10,829	8,874	7,971	7,204	15,317	14,443	13,676	11,190	10,276	9,509	4,580
Bank balances carried forward	11,963	10,829	8,874	7,971	7,204	15,317	14,443	13,676	11,190	10,276	9,509	8,742	8,742

**Upton Bishop Parish Council**  
**Draft three year cash flow forecast**  
**Years ending 31 March 2021 to 2023**

	Forecast 2019/20	Forecast		
		2020/21	2021/22	2022/23
<b>Income</b>				
Precept	8,864	17,760	17,760	17,760
Bank interest	2	-		
VAT recovery	22	640	201	200
<b>Total income</b>	<u>8,888</u>	<u>18,400</u>	<u>17,961</u>	<u>17,960</u>
<b>Expenditure</b>				
Salaries	3,846	5,368	5,502	5,640
Temporary clerk cover	1,200	-	-	-
Recruitment	240	-	-	-
Clerk's expenses	249	360	369	378
Payroll bureau	85	188	193	198
Training	-	-	-	-
Highways and footpaths	3,314	3,132	3,210	3,290
IT costs	217	288	295	302
Subscriptions	538	640	656	672
Insurance	358	384	394	404
Room hire	349	320	328	336
Audit	288	120	123	126
Election	250	-	-	-
Loan interest	654	540	375	230
Loan capital	2,784	2,898	3,063	3,208
<b>Total expenditure</b>	<u>14,372</u>	<u>14,238</u>	<u>14,508</u>	<u>14,784</u>
<b>General surplus/(deficit)</b>	<u>(5,484)</u>	<u>4,162</u>	<u>3,453</u>	<u>3,176</u>
Bank balances brought forward	10,068	4,584	8,746	12,199
Bank balances carried forward	<u>4,584</u>	<u>8,746</u>	<u>12,199</u>	<u>15,375</u>