

# Upton Bishop Parish Council

## Agenda for the meeting of the Parish Council

To be held online at 7pm on Tuesday 4th August 2020

Councillors are summoned to attend. The Council is making every effort to include the public in its meetings – any member of the public wishing to attend should contact the Clerk for details.

1. **Apologies:** - To accept apologies for absence
2. **Declarations:** - To receive declarations of interest and consider any written applications for dispensations
3. **Minutes of previous meeting:** - to consider minutes of the meetings held on 7th July 2020
4. **Public participation session:** -
  - 4.1. To receive the report from the Ward Councillor
  - 4.2. To receive representations from the public (*15 minutes allowed with a maximum of 3 minutes per person*)
  - 4.3. Residents asked what the situation is about using the hall is open again – Update from Millennium Hall
5. **Traffic Calming project:** - **Update** by Cllr Spencer who is coordinating with Balfour Beatty via Barry Durkin
6. **Update on HC Drainage Grant – Update**
7. **Land at Upton Crews – Documents** were posted awaiting response
8. **Planning:** - to consider comments on application for determination by Herefordshire Council
  - 8.1. P201961/F Hartleton Farm Bromsash – added as not clear whether borders into our Parish, however it would have an increase issue to the traffic problems in the village. Linton Council and residents will be joining our meeting. Comments essential from all PC members given the claims about the existing validity of this PA.
  - 8.2. P202105/PA7 Polytunnel and P202104/PA7 Agricultural Building Extension -Tan House Farm – no comments required by PC information purposes only
  - 8.3. Beeches planning application approved with many conditions
  - 8.4. Leeward House - update
9. **Finance:** -
  - 9.1. To approve financial report to 30<sup>th</sup> July 2020
  - 9.2. To approve bank reconciliation for 30 July 2020
  - 9.3. To approve the payments to:
    - 9.3.1 Autela they requested £60.24
    - 9.3.2 Clerk's expenses for Webex licence fee £12.50
10. **Reportable Issues around the Parish** - increasing number of issues around the Parish need reporting (e.g. signs unable to see, potholes, blocked drains etc. Cllr Feist reported 6 items last week, we all live in different parts of the Parish and the Chairman has asked that we all note any immediate issues and bring to the meeting next week and continually report back to the clerk to ensure reports are made. Suggest on PC member volunteers to coordinate this.
11. **Overgrown Hedges in Parish** – There is a safety issue travelling around the Parish with overgrown hedges - Need to know any in the Parish. Suggest on PC member volunteers to coordinate this.
12. **Internet Grant approved for £75 for Webex**, will review on a six-monthly basis
13. **Millennium Hall** - Update from the Hall committee whether the Hall is open again and usage.
- 14 **NDP** - Update
15. **Footpath update** - Update from Andy Parr on any issues.
16. **New clerk update** – HALC have two applicants and date and times being arranged for virtual interview
17. **Clerk Laptop-** Laptop arrived Cllr Spencer has set it up and Temp Clerk Feist has added item to the Fixed Asset Register
17. **Lengthsman** - Update
18. **Next meeting:** - Tuesday 1 September 2020 7.00pm Anyone wishing to join the virtual meeting, please send email to [clerk@uptonbishoppcc.org](mailto:clerk@uptonbishoppcc.org) for joining instructions

Signed

*Alison Feist*

Temp Clerk to The Council

28<sup>th</sup> July 2020