

Upton Bishop Parish Council

Agenda for the meeting of the Parish Council

To be held online at 7pm on Tuesday 6th October 2020

Councillors are summoned to attend. The Council is making every effort to include the public in its meetings – any member of the public wishing to attend should contact the Clerk for details.

1. **Apologies:** - To accept apologies for absence
2. **Declarations:** - To receive declarations of interest and consider any written applications for dispensations
3. **Minutes of previous meeting:** - to consider minutes of the meetings held on 24th August 2020 and 1st September 2020
4. **Public participation session:** -
 - 4.1. To receive the report from the Ward Councillor
 - 4.2. To receive representations from the public (*15 minutes allowed with a maximum of 3 minutes per person*)
5. **Traffic Calming project:** - **Update** by Cllr Spencer who is coordinating with Balfour Beatty via Barry Durkin
6. **Update on HC Drainage Grant – Update – Barry Durkin**
7. **Land at Upton Crews – updates**
8. **Planning:** - to consider comments on application for determination by Herefordshire Council
 - 8.1. P202898/FH – Mayfield, Old Gore – proposed extension to SW, porch, single bay detached garage
 - 8.2. P202562/FH – Bayton Farm Bungalow, Old Gore – single storey side extension
 - 8.3. P202776/FH – Upper Foxhall House, Phocle Green – detached garage and replacement single storey extension
 - 8.4. P202673/FH – Heatherfield House, Upton Bishop -change of use of garage to provide additional accommodation, conservatory and extension.
 - 8.5. P202616 – Approve of details reserved by condition 3 attached to P194240 – Field North of B4221 – no comments required by PC
 - 8.6. Outstanding applications - P202021/F change of use of caravan - application withdrawn, new application expected
 - 8.7. P202394/F – stable block – undecided
9. **Finance:** -
 - 9.1. To approve financial report to 30th September 2020
 - 9.2. To approve bank reconciliation for 30th September 2020
 - 9.3. To consider 2021 budget and precept - RFO to present budget proposal
 - 9.4. To approve the payments to:
 - 9.3.1 Wayne – Lengthsman Aug & Sept £ 256 + £256
 - 9.3.2 Clerk's expenses for Webex licence fee £12.50
10. **Reportable Issues around the Parish** - increasing number of issues around the Parish need reporting (e.g. signs unable to see, potholes, blocked drains etc. Cllr Feist reported 6 items last week, we all live in different parts of the Parish and the Chairman has asked that we all note any immediate issues and bring to the meeting next week and continually report back to the clerk to ensure reports are made. Suggest one PC member volunteers to coordinate this.
11. **Overgrown Hedges in Parish**
 - 11.1. There is a safety issue travelling around the Parish with overgrown hedges - Need to know any in the Parish. Suggest one PC member volunteers to coordinate this.
 - 11.2. letters sent to Parishioners
12. **Internet Grant approved for £75 for Webex**, will review on a six-monthly basis
13. **Salt Bins** - Reported that a salt bin had been over filled and burst and we still need some bins to cover the winter
- 14 **NDP – Update** and re calls for site
- 15.**Footpath update** - Update from Andy Parr on any issues include issues of Coffin Walk
16. **New clerk update and discussion re Website changes needed**,
17. **Selection of NDP Chair and Secretary** - Cllrs Newman and Spencer to leave the meeting
18. **Next meeting:** - Tuesday 3rd November 2020 7.00pm Anyone wishing to join the virtual meeting, please send email to clerk@uptonbishoppcc.org for joining instructions

Signed

Alison Feist

Temp Clerk to The Council

28th September 2020