

# Upton Bishop Parish Council

## Agenda for the meeting of the Parish Council

### To be held online at 7pm on Tuesday 1st December 2020

Councillors are summoned to attend. The Council is making every effort to include the public in its meetings – any member of the public wishing to attend should contact the Clerk for details.

1. **Apologies:** - To accept apologies for absence
2. **Declarations:** - To receive declarations of interest and consider any written applications for dispensations
3. **Minutes of previous meeting:** - to consider minutes of the meetings held on 3<sup>rd</sup> November 2020
4. **Public participation session:** -
  - 4.1. No ward report, Barry Durkin is still off ill
  - 4.2. To receive representations from the public (*15 minutes allowed with a maximum of 3 minutes per person*)
  - 4.3. Discuss comments made by Parishioner, Tony Chudz
5. **Traffic Calming project:** - HC has been agreed that three Parishioners can complete the feasibility report for traffic calming. HC have now been asked why this has not been progressed. Cllr Spencer to provide update on B4224 Group.
6. **Update on HC Drainage Grant – HC** has refused us the Drainage Grant. Still awaiting outcome.
  - 6.1. **Land at Upton Crews –** Decision required re costs which will be provided at the meeting. Highway research required by HMRC is £35.00
7. **Entrance at Hill Top - no updates**
8. **Planning:** - to consider comments on application for determination by Herefordshire Council
  - 8.1. P203548/F – Proposed new track to access Garden Cottage - Chairman Cornwall received concerns from Parishioners
  - 8.2. P203711/FH – Proposed erection of an outbuilding to form car port, store and pool room.
  - 8.3. P202021/F change of use of caravan and this van is sited without planning permission – update from Enforcement Officer
  - 8.4. Leeward House – update and review response to Hereford Council.
  - 8.5. Pomona Grove Lighting – Discussion regarding level of lighting in relation to recent planning applications
  - 8.6. All other planning applications
    - 9.6.1 P20324/FH Mayfield - new block to form ancillary accommodation - Made with conditions
    - 9.6.2 P202898/FH Mayfield - extension, porch and detached garage - Made with conditions
    - 9.6.3 P202562/FH Bayton Farm – single storey - Made with conditions
    - 9.6.4 P202394/FH Oakwood – stable block - Made with conditions
  - P202673/FH Heatherfield - Undecided
9. **Finance:** -
  - 9.1. To approve monthly financial report.
  - 9.2. To approve monthly bank reconciliation.
  - 9.3. PC to consider how the money saved can be used within the Parish.
  - 9.4. To approve the payments to:
    - 9.4.1 Lengthsman £128.00
    - 9.4.2 DJN Planning Limited £750.00
10. **NDP –** Discuss Parish Profile draft and review feedback comments from PC and NDP steering group
11. **Communication within Parish –** Update
12. **Footpath update -** Update from Andy Parr
13. **Website changes –** update
14. **Next meeting:** - Tuesday 5th January 2021 7.00pm Anyone wishing to join the virtual meeting, please send email to [clerk@uptonbishoppcc.org](mailto:clerk@uptonbishoppcc.org) for joining instructions

Signed

*Alison Feist*

Temp Clerk to The Council

25th November 2020