

Upton Bishop Parish Council

Minutes of the meeting of Upton Bishop Parish Council

Held Virtual Meeting

Tuesday 1st December 2020 at 7.00pm

Present: Councillors: Keith Cornwall (Chairman), Brian Spencer (Acting RFO), Paul Newman, Mike Robins, Cllr Alison Feist (Temporary Clerk), and Chloe Rusby

Apologies: Hazel Strange, Stephen Strange

In attendance: 6 members of the public.

- 1. Apologies: – Barry Durkin – he will be off for another month, we wish him a speedy recovery**
- 2. Declaration of interests: - None**
- 3. Adoption of Minutes of previous meetings:**
Minutes from meeting 3rd November 2020 – amended version accepted.
- 4. Public participation session:**
 - 4.1 Ward Councillor Barry Durkin was unavailable; no Ward report has been sent by HC.
 - 4.2 Heatherfield House – new resident Bryan Rhodes explained what his family were trying to do, and we explained the PC had already passed comments at the last meeting. However, he was advised to review the paperwork on the HC Planning website for the previous applications and the questions raised which HC will need answering before the application will be allowed to proceed.
 - 4.3 Resident, Tony Chudziak has complained about the lack of interest from the PC regarding Phocle Green and concentrating on Upton Crews and Crow Hill. The Councillors all agreed that this was not the case and had taken advice from Cllr Newman about whether there was a case for speed to be reduced through the Parish this is documented in previous minutes. However, the PC is still working on a traffic calming project where a copy of the report was sent to Tony which shows we have clearly included PG in the plans. It was felt that Tony Chudziak should attend the next meeting and have a conversation instead of passing comments via email. Clerk will send a personal invitation to him for the next meeting.
 - 4.4 Resident, Peter Fray reminded everyone that the Christmas Tree was lit by the Moody Cow and anyone was welcome to hang an unbreakable bauble on the tree in memory of anyone lost.
 - 4.5 It was raised there was an increasing issue of dog excrement around the village, and it was agreed we would get some posters printed for Footpath officer and placed in particular bad places, Pomona Grove and the footpath opposite the phone box in Crow Hill. A statement will be prepared for Chimes, Website and Facebook. We ask dog owners to please bag and remove.
- 5. Traffic Calming –** Again this is awaiting an answer, which has been chased again.
- 6. Update of Drainage Grant –** Was agreed that a report would be prepared and sent to Hereford.
 - 6.1 **Land at Upton Crews - HMRC –** Councillors agreed for the £50 application fee for the additional search to be completed and Clerk would complete and submit the forms.
- 7. Entrance at Hill Top –** Locality Steward had taken pictures and returned them to HC, we are awaiting update and again HC have been chased.
- 8. Planning**
 - 8.1 **P203548/F –** New track to access Garden Cottage – Chairman Cornwall had received numerous calls from residents regarding the issues of increased flooding for the residents at the bottom of the valley. The Councillors agreed there was insufficient detail for HC or PC to make a decision, no allowance for drainage, no detail re finish, no detail re width, the application did not

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demonstrate the gradient of the new access. When reviewing the map, if there are two sluice gates at the bottom gives some indication of the flooding issues that are already there. There was concern that this is another application where work had started without planning. Councillors agreed there should be more detail submitted before a decision can be made.

- 8.2 **P203711/FH** - proposed erection of an outbuilding to form a car port - The Councillors felt this was poorly detailed application form, the map gave no idea where it was in the Parish, or what was neighbouring the property. An application should provide sufficient detail without having to research for missing information and this point would be made to HC. Councillors stated in principle no objections but were disappointed in the quality of applications coming through for decision.
- 8.3 **P202021/F** - update re change of use of caravan - Councillors all agreed this caravan was reported as being sited without permission at the start of the year and is still there on the grounds of new planning applications being submitted and then withdrawn. Agreed Clerk would write to Head of Planning regarding the delay to take action to remove it.
- 8.4 **Leeward House** - PC was made aware that the application would not be reviewed by the Inspectorate of State. However there HC approval letter was missing some key points discussed in HC planning meeting. 1. No restrictive covenant added re future complaints about noise. The application was approved on connecting to main sewerage at the Travellers Rest near Ross, but no indication as to who is paying for this. There is concern the broadband is already at capacity in the Parish, any extra houses will be a drain on the signal strength and with more people working from home and using internet as connection to the outside world it is extremely important that quality is maintained. Clerk to write to Planning.
- 8.5 **Pomona Grove Lights** – from recent approved applications there are conditions listed regarding light pollution, these policies were in force when Pomona Grove was built. Agreed Clerk to write to Planning regarding these issues.

9. Finance

- 9.1 **Financial Report 30th November 2020** – approved no issues.
 - 9.2 **Bank reconciliation for 30th November 2020** – approved
 - 9.3 **See 11**
 - 9.4 Approval of Lengthsman £128 and DJN Planning £750
10. **NDP** – Call for sites is closed and NDP Consultant has all the applications and awaiting report. Cllr Newman asked whether the draft Parish Profile, questionnaire and feedback report could be posted on the website, Cllr Spencer confirmed that this was an oversight and he would attend to it.
 11. **Communication within the Parish** – Parishioners were asked how they would like surplus money to be spent, to date only response was for two benches, Pomona Play area and Upton Crews. By mid-2021, we could have over £5,000 and Councillors are asked to come back with ideas how we could put this money to good use.
 12. **Footpath update** – Nothing major, stiles have been requested and Andy continues to work with landowners and HC. Massive thanks to Andy Parr for his work
 13. **Website Changes** – We had received a quote for £50 to complete the audit on the website. In view of the amount and confirmation from Fownhope on the excellent job completed by Rosie Bishop, it was agreed to issue an instruction for the audit to be completed. Massive thanks again to Claire for her continual work and support.
 14. Thanks again go to Chicory Crops for their continual support this year and the success of the Halloween Pumpkin Competition.
 15. **Next Meeting Tuesday 5th January 2021 7.00pm. Anyone wishing to join the virtual meeting, please send email to clerk@uptonbishoppcc.org for joining instructions.**

The Chairman closed the meeting at 8.40 pm.

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SIGNED _____ DATE _____