

Upton Bishop Parish Council Agenda for the meeting of the Parish Council

To be held at 7.00 pm on Tuesday 20th July 2021

PLEASE NOTE UNDER COVID GUIDANCE, PLEASE BRING YOUR MASKS.

Councillors are summoned to attend. The Council is making every effort to include the public in its meetings – any member of the public wishing to attend should contact the Clerk for details.

1. **Apologies:** - To accept apologies for absence
2. **Declarations:** - To receive declarations of interest and consider any written applications for dispensations
3. **New Councillors:** - Appointment of two new Councillors
4. **Minutes of previous meeting:** - to consider amended minutes of the meetings held on:
 - 4.1. 4th May 2021
5. **Public participation session:** -
 - 5.1. Ward Report – Cllr Durkin
 - 5.2. Hedges at Tan House
 - 5.3. Phocle Green, road collapsing
6. To receive representations from the public (*15 minutes allowed with a maximum of 3 minutes per person*)
7. **Free Trees for Schools & Community** - for Queen's Green Canopy campaign
8. **Millennium Hall**
 - 8.1. Appointment of Councillor onto Hall Committee
 - 8.2. Discussion re PC Trustees of Hall
9. **Traffic Calming project:** -
 - 9.1. Update from Cllr Spencer.
10. **Balfour Beatty Reports** - update regarding: -
 - 10.1. Grit Bins proposal document
 - 10.2. Sewerage and Bill issue at Powell Croft
 - 10.3. Drains and Gullies proposal document
 - 10.4. Riparian Rights proposal document
 - 10.5. Ditch and Grip Proposal document – to be discussed at meeting
 - 10.6. Upton Crews Spring Water report – response from Balfour Beatty to be discussed
 - 10.7. Pothole report to be discussed
 - 10.8. Balfour Beatty Parish Council Meeting – to be discussed
11. **Land at Upton Crews** – Update from Clerk
12. **Planning:** - to consider comments on application for determination by Herefordshire Council
 - 12.1. P212462/F Heatherfield House Proposed change of use of agricultural land to domestic
 - 12.2. P211926/F Lodge Hartleton Farm - demolition of existing toilet and replace dilapidated lodge with new one
 - 12.3. Leeward House - Environmental Agency reports
13. **Website** – update
14. **Finance:** -
 - 14.1. **Budget**
 - 14.1.1. To receive monthly financial report
 - 14.1.2. To receive monthly bank reconciliation
 - 14.1.3. Consider proposal as part of Lengthsman Tender to include a lump sum for grip and ditch reinstatement
 - 14.2. To approve the payments to:
 - 14.2.1. Lengthsman £288.00
 - 14.2.2. NDP consultancy fee £360 (Payment was approved in May 2021 for stage payments)
 - 14.2.3. Helen Geach £45
15. **NDP** – Update from Cllr Spencer.

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16. **Emergency Plan-**

16.1. Update from Mark Rusby

17. **Standing Orders -**

17.1. Standing Orders and Financial Regulations are due for review

18. **Lengthsman –**

18.1. Tender update

19. **Footpath update –**

19.1. Update from Andy Parr

18. **Next meeting:** - Tuesday 3rd August 2021 7.00pm Ordinary Meeting of Parish Council.

Any queries, Please send email to clerk@uptonbishoppcc.org

Signed Alison Feist

Parish Clerk to The Council

15th July 2021